

General instructions

This report form is to be used by beneficiaries when at least 70% of the amount of first pre-financing payment has been used-up and the interim report shall be considered as a request for a further pre-financing payment.

Project Identification

Action Type	<i>[Beneficiary to select one option below]</i> Strategic Partnerships addressing more than one field of education training and youth Strategic Partnerships for School Education Strategic Partnerships for Vocational Education and training Strategic Partnerships for Higher Education Strategic Partnerships for Adult Education Strategic Partnerships for Youth
Project Agreement Number	14-204-000608
Project Title	LinkINjob: job-hunting with the help of librarians
Beneficiary Organisation Full Legal Name (Latin characters)	Mestna knjižnica Ljubljana
Contact Person (Title, first name, last name, e-mail address)	Deputy director, Simona Resman, simona.resman@mklj.si
Reporting Period (dd/mm/yyyy – dd/mm-yyyy)	01.09.2014 – 31.08.2015

Project Implementation

Please summarise the main developments in the project at this interim stage. Describe the activities already completed, the activities currently in progress and the activities to be organised for the remaining project duration.

Are the initial objectives, planned activities, identified targets and expected results being pursued, carried out and reached as initially planned? So far, have you encountered challenges or problems in implementing the project goals as planned? If so, what challenges or problems have you encountered? Please provide any relevant information considered necessary for a comprehensive overview of the current and further implementation of the project.

MANAGEMENT

Two of four transnational project meetings were organized:

Brasov / Romania (20. - 23. November 2014)

Linz / Austria (24. – 25. April 2015)

3rd transnational project meeting is planned 1. – 4. in October 2015 in Vantaa / Finland, 4th transnational project meeting is planned in April 2016 in Ljubljana / Slovenia.

Basic internal forms and documents for budget control and time management were prepared: partnership agreements; confirmation letters of library staff who are involved in the project; time sheets; certificates; proofs.

Internal working tools for the evaluation of indicators, reports: timeline, time sheets, monthly reports, dissemination tables, deadlines, to do-list, financial report table, agenda, minutes, list of participants for transnational project meetings, evaluation sheets (for meetings, for training, for learning activities).

First instalment was transferred to all partners in November 2014

Implementation of project web page in December 2014: <http://www.linkinjob.eu/>

Web page contains menus: Objectives, Partners, Activities, Meetings and Results and Dissemination. In Partner's news is news in national languages, important parts are Testimonials where we collect opinions and expressions of participants and social networks: Facebook, Twitter, GooglePlus.

Logo and templates for different communication and promotional documents were made in October and November 2014.

Each partner coordinates its activities through a project manager: preparing monthly reports, dissemination tables, time sheets and financial tables, supporting documents and proofs (travel costs, accommodation and certificates) and keeping all original documents in partner's archive and transferring all copies to coordinator.

Coordinator reviews and confirms all documents.

Communication between partners is via e-mails, phones, project web page, virtual classroom, social media and meetings.

INTELLECTUAL OUTPUT

E-Guidelines of best practice of learning activities for unemployed is project's intellectual output.

Guidelines is divided in five parts: 1) description of target group of unemployed and their educational

needs; 2) summary of library staff training with key competences needed for library staff that work with unemployed and curriculum; 3) examples of good practices of learning activities for unemployed; 4) short report of responses of valorisation meetings in local communities; 5) recommended literature.

Two of five chapters of e-Guidelines are closed:

Description of target group of unemployed and their educational needs – January 2015

Summary of library staff training with key competences needed for library staff that work with unemployed – July 2015.

Partner from Romania prepared basic concept of e-Guidelines in May 2015.

<http://issuu.com/claudiapopescu/docs/version1>

From September 2015 to January 2016 each partner will run at least 4 learning activities (at least one based on ICT) for 40 participants.

Examples with descriptions of good practices of learning activities for unemployed will be finished in February 2016.

Short report of responses of valorisation meeting will be prepared in June 2016.

Recommended literature will be prepared in May 2016.

Partner from Vantaa prepared in June 2015 description of four learning activities for unemployed based on ICT.

Coordinator prepared supporting documents for running learning activities for unemployed: questionnaire for participants of learning activity, list of participants, summary report of learning activities and analysis of results of all partner's learning activities.

TRAINING

Library staff training (5 days) was took place in Linz / Austria 19. - 24. April 2015.

Library staff training was run by 5 trainers: three external trainers (2 from Slovenia and 1 from Austria) and 2 from partners' libraries (Slovenia and Finland).

After library staff training a virtual classroom as a form of on-line learning was implemented on Ljubljana City Library platform in May 2015 <http://eucilnica.mkli.si/course/view.php?id=39>. The contents are available 24/7, organised as module of the training.

MULTIPLIER EVENT

Valorisation meetings - special events will be organized in order to promote and disseminate the projects outputs in May and June 2016.

Participants: cc 10 participants per meeting for partners, 20 per coordinator partner from local community that are involved in work with unemployed.

Project Management

How satisfactorily is the ensemble of project partners contributing to the realisation of the project?

Have the distribution of tasks been adjusted since the application?

Has any change in the composition of partners been deemed necessary (as already communicated to the NA), or is any change planned at this stage?

Besides the project management activities already described, what other activities have you carried out using the budget awarded for Project Management and Implementation?

In the beginning of the project partners had some problems with communication and respect of deadlines.
Coordinator prepared code of conduct for the project to define some necessary rules and to avoid problems (i. e. deadlines).
Coordinator put down special "To do list" where partners can follow the progress of the project to handle project risk.
Now the partnership is stable and roles of each partner have been during one year clearly defined and they have not changed since the application. For partners' meetings in Brasov and Linz coordinator prepared transparent agenda of meeting and materials to help partners navigate project on local level. Each meeting was evaluated and results show that partners are satisfied with management of the project.
As revised budget for transnational project meeting is lower (14.170 EUR) than requested (28.340 EUR) partners decided according consultation with NA to move 2nd meeting from Kaunas / Lithuania to Linz / Austria. In April 2015 (20th – 24th) was in Linz took place library staff training course (5 days) for librarians who will prepare and run learning activities for unemployed. Topics of 2nd transnational meeting that was planned in Kaunas immediately after learning course partners transferred on meeting in Linz and on this way received immediate fit back.
Transportable outputs from 2nd transnational meeting as put down in application form:
- Evaluating of the library staff training course
- Discussion and suggestions about learning activities for unemployed
VOLKSHOCHSCHULE-STADTBIBLIOTHEK LINZ had operated as one organization till 1st of July 2015. Because of municipal reform the Municipality Linz established two separated and dependent organizations VOLKSHOCHSCHULE and STADTBIBLIOTHEK which became a part of Municipality Linz (Landeshauptstadt Linz). All future activities in project LinkINjob will take place in frame of Learning centre (Lernzentrum) which is in this new scheme part of VOLKSHOCHSCHULE and will be the same as in application. It will be no change in staff involved in the project and in allocation of project budget among partners.
Coordinator Mestna knjižnica Ljubljana sent all necessary documents connected with rename of the partner to NA.
Coordinator prepared two monitoring reports for NA and established permanent communication with NA.
Coordinator participated at different workshops, presentations, and webinars in organization of NA.

Which monitoring activities have you carried out so far in order to assess the extent to which your project is reaching its objectives and producing its results? If relevant, how are you measuring the level of success of your project? Have you defined quantitative and qualitative indicators? What measures are being used to handle project risks (e.g. conflict resolution processes, etc.)?

Monitoring is essential part of our project management activities. Our main tools and methods which we prepared and used are: timeline, time sheets, monthly reports, dissemination tables, deadlines, to do-list, financial report table, agenda, minutes, list of participants for transnational project meetings, evaluation sheets. Monitoring and evaluation of project / project's activities and results, is also essential part of project meetings. These tools enabled us to have overview of all project activities in partners' institutions.

All activities are completed as planned in application form. Project result (e-guidelines) is produced step-by-step – in foreseen timeframes they were produced first two parts (chapters about research and model of the training). Two transnational project meetings and 5-days training course were carried out.

Quantitative and qualitative indicators were identified in application form. Quantitative indicators:

- number of participants on library staff training (based on list of participants)
- number of visitors on project web page (based on Google Analytics reports)
- results of transnational partners meetings evaluation (based on questionnaires)
- results of library staff training course evaluation (based on questionnaires)
- monitoring of accomplishment of tasks for each partner (based on project timetable)
- number of participants on meetings (based on list of participants).

We exceed planned number of participations on meeting and on training (46 participants). Qualitative and quantitative indicators are measured also on various evaluation sheets on project meeting (see below Evaluation of 1st meeting Brasov, and Evaluation 2nd meeting Linz) and also on library staff training (see below Evaluation of training course).

Based on feedbacks from participants and partners we adopt program for next project meetings and also model of training course.

In each partner institution there are two contact persons – local coordinator and his deputy, so that we prevent delays in case of sickness or vacation leave. In case of conflict or longer delays coordinator would contact legal representative of partners' institution.

An evaluation of the first year aims and results (mid-term evaluation) will be prepared in September 2015.

Transnational Project Meetings

Please provide useful information the Transnational Project Meetings organised so far (e.g. number of meetings, topics covered, participants in the meetings, etc.)

Brasov / Romania (20. - 23. November 2014)

Linz / Austria (24. – 25. April 2015)

Agenda 1st meeting in Brasov (14 participants):

Friday 21.11.2014

Top 1: Getting to know each other

Introducing the agenda and aim of the meeting

Short introduction of participants and the partner organizations (about 10 minutes for each partner)

Top 2: Administrative aspects of the project

Information about the project management (reporting to coordinator, rules, evidences, internal documents)

Review of project milestones and tasks of partners

Top 3: Questions to the budget

Saturday 22.11.2014

Top 4: Looking at main results and outcomes of the project

Research and defining target groups of unemployed in partners organizations

Issues for library staff training course

Validation the dates of further meetings and staff training

Top 5: Evaluation and dissemination

Web page

Methods and possibilities of evaluation and monitoring

Collecting ideas about dissemination

Information about materials for dissemination (flyer)

Agenda 2nd meeting in Linz (12 participants):

Friday 24.04.2015

Evaluation of training curriculum together with participants of 5 days library staff training course

Saturday 25.04.2015

Top 1: Managing the project

Supporting documents for training course and second transnational meeting

Time sheets

Respect of deadlines and instructions

Future reporting every two months

Partners' reports and documents for project's interim report

Top 2: Questions to the budget

Overview of partners' tables

Eligible and Ineligible costs

Expenditure of projects' amounts

Top 3: Communication

How partners estimate communication with the coordinator and within the partnership?

Use online communication (skype)

Top 4: Dissemination and project's web page

Dissemination

Project's web page

Top 5: Interim report and what to do list

Overview of to do list and project timetable

Learning activities for unemployed

Deadlines

In agenda of both meetings were included: library visit, information about local community and informal discussions.

Participants of each partner's organisation were leader or a co-leader of the project.

For each meeting minutes and evaluation of meetings were executed.

Evaluation of 1st meeting Brasov:

Evaluation of the meeting in general	Evaluation of the work meetings										Evaluation of the role and involvement of the associated partners	Evaluation of the trips organized			Evaluation of the lodgings
	Agenda	Time Schedule	T1: Presentations of partners	T2: Administrative aspects	T3: Questions to the budget	T4: Results and outcomes of the project	T5: Evaluation and dissemination	Exchange of ideas, experiences	Role of the coordination (Ljubljana City Library) in general	Visit to the National Library of Romania		Sightseeing Poiana Brasov (ski resort)	Walking tour of Brasov	Hotel	

Average	4,73	4,92	4,58	4,67	4,83	4,67	4,67	4,58	4,67	4,36	4,92	4,30	4,70	4,50	4,80
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Evaluation 2nd meeting Linz:

Evaluation of the meeting in general	Evaluation of the work meetings										Evaluation of the role and involvement of the associated partners	Role of the coordination (Ljubljana City Library) in general
	Agenda	Time Schedule	T1: Managing the project	T2: Questions to the budget	T3: Communication	T4: Dissemination, project's web page	T5: Interim report and what to do list	Exchange of ideas, experiences				

Average	4,75	4,75	4,83	4,67	4,50	4,75	4,83	4,67	4,83	4,75	4,67
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Intellectual Outputs

If you have included Intellectual Outputs in your project, please describe what you have achieved so far.

Are these Intellectual Outputs being realised in line with the initial expectations and plans? If not, please describe why and what you will do to achieve your goals.

If relevant, please attach any supporting documents (work plans, charts, etc.) to illustrate in detail the progress made in the realisation of the Intellectual Outputs so far.

Coordinator and activity leading partner from Romania prepared in 2015 basic concept of e-

Guidelines with table of contents and descriptions.

5 chapters:

1. Introduction
2. Methodology
 - 2.1 Target group of unemployed
 - 2.2 Key competences for library staff
3. Learning activities
 - 3.1 Financial education
 - 3.2 Entrepreneurship
 - 3.3 Computer & Information literacy
 - 3.4 Others
4. Impact in local communities
5. Recommendations

Each learning activity contains description: Title of activity; Coordinating organisation; Type of activity (workshop, course and presentation); Target group of unemployed (from application form); Background (why that activity was chosen, its importance or relevance); Objective; Educational process (description).

Partner from Finland prepared 4 learning activities based on ICT.

From September 2015 to February 2016 all descriptions of learning activities for unemployed will be prepared for the third chapter of e-Guidelines. In March 2016 proofreading will be done and in April 2016 most chapters of e-Guidelines will be translated in national languages.

Two chapters were already accomplished and published on the project web page:

Research of target group in partners' environment in the field of unemployment, labour market and educational opportunities for unemployed <http://www.linkinjob.eu/index.php/results-outcomes/research>

Partners' libraries carried out research from November 2014 to January 2015. With this research it laid the foundations to form both training course for librarians who will work with unemployed and for learning and motivating activities for unemployed. Survey contained questions about:

- Partners' environment in the field of unemployment,
- Labour market,
- Specific policies which are relevant for the field of unemployment,
- Educational opportunities for the unemployed in local communities,
- Learning activities for unemployed which already exists in public libraries,
- Definition of target unemployed groups.

Research showed that partners' libraries operate in similar environments concerning problems of unemployment and labour market, but demonstrate distinctions how to efficiently solve the problems.

Model of training for librarians <http://www.linkinjob.eu/index.php/results-outcomes/model>

Model/curriculum of training for librarians, which could be used for other libraries also, is one of the main results of project LinkINjob. Model consists of five parts: (1) List of key competences, (2) Description/list of contents for modules, (3) The training plan/schedule of the training concept for librarians, (4) Instructions and suggestions and (5) Recommended literature.

Tasks and responsibilities of partners about e-Guidelines are clearly defined and carried out.

Multiplier Events

If you have organised Multiplier Events in your project, please identify and describe them, also making the connection with the relevant Intellectual Outputs mentioned above.

Valorisation meetings will be run in each partner's organization to promote, disseminate and evaluate project intellectual output e-Guidelines for relevant stakeholders.

Each partner will organise valorisation meeting (May and June 2016) in its local community for relevant stakeholders (cc 10 per meeting for partners, 20 per coordinator) to promote, disseminate and evaluate four basic chapters of project intellectual output e- Guidelines. Each partner will report about valorisation meeting on basis of internal questionnaires.

Activity Leading Organisation is partner from Ireland.

Learning/Teaching/Training Activities

If you have organised learning, teaching or training activities in your project, please describe in which phase are these activities (organisational planning, programme planning, participant selection, implementation, etc.) Are the activities in line with your plans? If not, please describe why.

In application form partners put 5-days library staff training course in April 2015. The course took place in Linz / Austria from 20th to 24th April (20 participants).

Monday, 20.4.2015

Top 1: Learning course

Simona Šinko, Lilijana Pahor, Ljubljana City Library

Introduction, presentation of the project, get to know each other

Main aims of the training, contents of training and presentation of lecturers

Target group of unemployed and job seekers in libraries

Presentation of Research

Top 2: Learning course

Karmen Šemrl, Glotta Nova

Characteristics of adult education

Tuesday, 21.4.2015

Top 1: Learning course

Karmen Šemrl, Glotta Nova

Knowledge for new competences and skills (new skills – rhetoric and public speaking)

Top 2: Learning course

Helene Hofmann

Knowledge and development of learning methods

Wednesday, 22.4.2015

Top 1: Learning course

Maija Lehtola, Vantaa City Libraries

Learning methods – ICT based

Knowledge for new competences and skills (computer and information literacy)

Competences needed for using ICT

Top 2: Learning course

Helene Hofmann

Knowledge and development of learning methods

Thursday, 23.4.2015

Top 1: Learning course

Lilijana Pahor, Ljubljana City Library

Knowledge for new competences and skills (entrepreneurship)

Why is entrepreneurship important?

Entrepreneurial Thinking

Development of entrepreneurship

Top 2: Learning course

Breda Karun, Jara

Step by step to implementation and successful operation of the service in the public library

The idea / library identifies and helps to solve the problem in the community (ie. unemployment)

Implementation of the service and plan for sustainability / project management

Financial means (internal, external)

How to establish efficient cooperation with stakeholders in the field of unemployment on local, regional, national and European level

Friday, 24.4.2015

Top 1: Learning course

Breda Karun, Jara

Promotion of services for unemployed in public libraries

How do we know if we were successful / have we reached the goals (impact assessment)

How to gain and keep support (advocacy)

Top 2: Learning course

Simona Šinko, Lilijana Pahor, Ljubljana City Library

Evaluation and plan of learning activities for unemployed

On the learning course participated 20 librarians who will prepare, run and evaluate learning activities for unemployed in their libraries (in application form 2 librarians from each partners' library and 3 from coordinator's library).

Evaluation of training course:

Evaluation of the meeting in general	Evaluation of trainings					Evaluation of topics							Evaluation of the lodgings	
	Agenda	Time Schedule	Learning materials	Exchange of ideas, experiences	Tour through Wissenstrum	T1: Target groups of unemployed (Lilijana)	T2: Characteristics of adult education (Karmen)	T3: Knowledge for new competences and skills (rhetoric and public speaking) (Karmen)	T4: Knowledge and development of learning methods (Helene)	T5: ICT based learning methods, Knowledge for new competences and skills (computer and information literacy) (Majja)	T6: Knowledge for new competences and skills (entrepreneurship) (Lilijana)	T7: Step by step to implementation and successful operation of the service in the public library (Breda)	Hotel	
	4,81	4,65	4,60	4,62	4,95	4,90	4,80	4,90	4,95	4,65	4,75	4,75	4,70	4,13

As second chapter of E-guidelines the Model/curriculum of training for librarians was prepared during summer 2015 and published on project web page: <http://www.linkinjob.eu/index.php/results-outcomes/model>. It is developed on need assessment in participating libraries in the period of

project application form preparation, based on training concept and curriculum for training in Linz. It is result of common work and inputs from project team, participants of training and of five trainers. Main aim of the training is to gain knowledge, skills, competences, ideas and experiences for preparing and organising better programs and services for unemployed and job seekers in (public) libraries.

Model is based on evaluation of training on various stages. Important introduction to the work with unemployed and in the training is also conducting research of local and national environment of unemployment and services for unemployed, so that participants of training collect some information prior the training, so that they have basic information about situation on their local and national level and that they can share experiences with other participants of training.

Models are template, draft and starting point for work and activities in concrete situation and context. They don't work as receipts, so it is important to take in consideration local and national contexts and specifics, training needs and characteristics of specific group of librarians. Concept of this training is modular – you can take and/or adopt what fits to your needs. Model consists of five parts: (1) List of key competences, (2) Description/list of contents for modules, (3) The training plan/schedule of the training concept for librarians, (4) Instructions and suggestions and (5) Recommended literature.

Dissemination and Use of Projects' Results

Which activities have you put in put in order to disseminate project results in the future?

If your project has already achieved some of the expected results, have you started disseminating these results? If so, in what way?

Dissemination activities:

- Dissemination was one of the important topics on project meetings (ideas, agreements, and suggestions).
- Coordinator prepared drafts of documents for external communication and project logo.
- We combine dissemination in national languages with dissemination in English language (i.e. on project web page).
- Each partner prepared dissemination plan (minimum: 5 activities on internal, 5 on local, 3 on national in 2 on international level/partner).
- Each partner has dissemination table for monitoring and reporting about dissemination activities (about level, about participants etc.). This list is forwarded regularly to coordinator and this shows that the dissemination activities are very diverse, and are conducted on various levels.
- Each partner has on project web page section for new in local languages (at the moment 23 news).
- We have project web page: <http://www.linkinjob.eu/> with section in national languages, project Facebook profile: https://www.facebook.com/linkinjob?ref=aymt_homepage_panel and Twitter account: <https://twitter.com/linkinjob>
- All partners published news about project on web pages of their institutions.
- Dissemination is carried on various meetings of librarians and adult educators in participating countries, there are presentations to various group of students of diverse study programs (mainly pedagogical directions, librarianship and adult education) as a part of study programme and as a part of their practical education in partners institutions.

- There were prepared several posts and news on various webpages and portals relevant for adult education and librarianship professional communities (NALIS Foundation, Naple sister libraries etc.), project was presented on various meetings with local/national founders (County Council, Ministry of education), articles in local newspapers and professional journals (i.e. e-novičke ACS). All partners are disseminating results within their organisations. Also some articles were published in mass media (especially in Romania, Bulgaria, and Ireland) and also in media specialised in adult education and library science (especially in Slovenia). Some of media coverages are collected on project web page: <http://www.linkinjob.eu/index.php/dissemination/media-coverage/bulgaria>
- For dissemination we also use portal EPALE. We published there general description of the project <http://ec.europa.eu/epale/sl/content/projekt-linkinjob-job-hunting-help-librarians> -se-predstavi , project was also subject of blog-post in Slovene and English language/Development of employability skills (<http://ec.europa.eu/epale/sl/node/9333>) , Razvoj zmožnosti potrebnih za delo (<http://ec.europa.eu/epale/sl/node/7749>) Post on EPALE were especially effective, because based on them we received invitation from Ilona Kish, programme director on Public Libraries 2020 for further help and support on our project – especially from a dissemination point of view.
- One of the highlights of our dissemination activities is that on 11th of September, partners from Lithuania attended an international conference "TRANS eScouts: Intergenerational Dialogue for Learning of Digital Skills, Jobs and Inclusion", Vilnius. After the conference, they received another invitation to participate in a larger international conference in Kaunas on 24th of September "Europe's way. Involving young people in civic activities and the labour market. The first step in the labour market." Coordinator from Slovenia is especially proud on the fact that project was presented also on event 2nd Forum Challenge of Europa 2020, on 21st May 2015 in Ljubljana, where participants from cultural sector, non-government organizations and business sector were present and on 19th European conference on Literacy, on 15th July 2015, in Klagenfurt, Austria.
- In May 2015 was in the frame of project implementation of the renewed EAAL (European agenda for adult learning) and Slovene Week of Lifelong Learning organized in Ljubljana City Library professional meeting "Developing literacy needed for job". Participants were from Slovene public libraries and adult education organisations. Among participants were also stakeholders from Slovene Ministry for education, science and sport, Slovene Adult Education Institute and various youth organizations. The main topic was how staff from both types of organizations (libraries and other adult education institutions) can increase employment and results from LinkINjob project were included.
- First two parts (chapters about research and model of the training) of main result of the project (e-guidelines) were published on project web page.
- On various occasions (meetings, conferences) – project was presented to approximately 1.700 participants, manly from adult education and librarianship professional communities.

Other useful information

If relevant, please provide any other relevant information deemed necessary to give a comprehensive overview of the current implementation of the project.

On transnational project meetings and on library staff training members of library staff participate so they can implement results immediately in every day work of their libraries - via workshops, forming programmes, counselling, organizing meeting and conferences, which are part of their regular everyday work in libraries.

Partners identified interest for the project LinkINjob in their local communities (other libraries, adult education organization from public and private sector, associations). They also show interest for Erasmus+ programme, how to apply and for project work in general.

Budget

Financial statement on the EU grant

	Total amount
Grant awarded from the Erasmus+ Programme (as in your Grant Agreement)	108.224,00 EUR
1st Pre-financing payment: grant already received from the Erasmus+ Programme	43.289,60 EUR
EU grant already used up	52.829,00 EUR
2nd pre-financing payment claimed by the beneficiary to the National Agency	43.289,60 EUR

Checklist

Before submitting your report form to the National Agency, please check that:

- All parts of the interim report that are relevant to your project are filled-in
- The report is signed *[if the NA accepts the report by email, the section "Beneficiary Signature" should be signed, scanned by the beneficiary and attached to the email together with the report]*
- If, in the context of this interim report, you are also forwarding a request for budget amendment, please attach the Budget Amendment Request template, accordingly filled-in.

Beneficiary Signature

I, the undersigned, certify that the information contained in this interim report form is accurate and in accordance with the facts.

Place: Ljubljana

Date (dd-mm-yyyy): 24.09.2015

Name of the beneficiary organisation: Mestna knjižnica Ljubljana

Name of legal representative: Jelka Gazvoda

Signature:



National ID number of the signing person (if requested by the National Agency):

Stamp of the beneficiary organisation (if applicable):

